

Union County Workforce Development Board
Workforce Area Guidance Letter
Selective Service Requirement Policy

SECTION 1. PURPOSE.

The Union County Workforce Development Board (UCWDB) issues the following guidance letter to American Job Center Network Partners (AJCNP) regarding the Selective Service requirements.

SECTION 2. REFERENCES.

- a. New Jersey Workforce Innovation Notice 5-16, July 22, 2016
- b. Training and Employment Guidance Letter No. 11-11, Change 2 May 16, 2012
- c. Training and Employment Guidance Letter No. 8-98, November 4, 1998
- d. Military Selective Service Act

SECTION 3. BACKGROUND.

According to the Military Selective Service Act, federal law requires nearly all-male US citizens and male immigrants, 18 through 25, to register with Selective Service. Although there is currently no draft, registration with the Selective Service System ensures operational readiness in a fair and equitable manner during peacetime. ([Military Selective Service Act](#)) The Workforce Innovation and Opportunity Act (WIOA) further states that all males born on or after January 1, 1960 must present documentation showing compliance with the Selective Service registration requirement in order to participate in a program established by or receiving assistance under Title I of WIOA. The Training and Employment Guidance Letter 11-11 Change 2 Letter the Selective Service requirement applies to all grantees, subgrantees, or contractors funded.

SECTION 5. POLICY.

A. In accordance with TEGL 11-11, CHANGE 2, the Union County Workforce Development Board establishes that in order to participate in a program receiving assistance under Title I of WIOA, all males born on or after January 1, 1960 must present documentation showing compliance with the Selective Service registration requirement. This includes males who are:

- Citizens of the U.S.
- Non-citizens, including illegal aliens, legal permanent residents, seasonal agricultural workers, and refugees, who take up residency in the U.S. before their 26th birthday;

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- Dual nationals of the U.S. and another country regardless of whether they live in the U.S. For U.S. citizens, Selective Service registration is not required if the man falls within one of the following categories:
 - Men who are serving in the military on full-time active duty;
 - Men attending the service academies;
 - Disabled men who are continually confined to a residence, hospital or institution;
 - Men who are hospitalized, institutionalized, or incarcerated are not required to register during their confinement; however, they must register within 30 days after being released if they have not yet reached their 26th birthday.

- B. Transgender Individuals who are US citizens or immigrants who are born male and changed their gender to female are still required to register. Individuals who are born female and changed their gender to male are not required to register. (www.sss.gov)

- C. Acceptable documentation to determine a person's Selective Service registration status include:
 - Selective Service Acknowledgement letter;
 - Form DD-214 "Report of Separation";
 - Screen printout of the Selective Service Verification site:
<https://www.sss.gov/>
 - Selective Service Registration Card;
 - Selective Service Verification Form (Form 3A);
 - Stamped Post Office Receipt of Registration.

- D. For non-U.S. citizens, Selective Service registration is not required if the man falls within one of the following categories:
 - Non-U.S. male who came into this country for the first time after his 26th birthday. Acceptable forms of supporting documentation include:
 - Date of entry stamp in his passport;
 - I-94 with date of entry stamp on it;
 - Letter from the U.S. Citizenship and Immigration Services (USCIS) indicating the date the man entered the United States presented in conjunction with documentation establishing the individual's age.
 - Non-U.S. male who entered the U.S. illegally after his 26th birthday. He must provide proof that he was not living in the U.S. from age 18 through 25.

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- Non-U.S. male on a valid non-immigrant visa.
- This list is not intended to be exhaustive. Please visit the Selective Service website for more information about the registration requirements at <https://www.sss.gov/>.

Attachment C is the complete list of Selective Service Documentation for non-U.S. citizens.

- E. American Job Center Operational Procedures: U.S. citizens and Non-U.S. Citizen males, interested in obtaining WIOA Title I services from the American Job Center or a partner within the network must comply with the federal Selective Service Requirement. The American Job Center and its partners shall make every effort to document compliance with the Military Selective Service Act requirement.
- F. Youth enrolling in WIOA Title I funded services and have not reached their 26th birthday must register through the Selective Service website at www.sss.gov. Conversely, if a youth male turns 18 while participating in any WIOA Title I services, registration with Selective Service must be completed no later than 30 days after he becomes 18 in order to continue to receive WIOA Title I-funded services. If a male under the age of 26 refuses to register with the Selective Service, services must be suspended until he registers. Documentation of noncompliance must be entered in AOSOS and Union County Works system.
- G. All males, 26 years of age or older, must provide Selective Service registration number or documentation of compliance with the Selective Service registration requirement. For males who have already registered, the Selective Service System website <https://www.sss.gov/> can be used to confirm their Selective Service number as well as the date of registration, by entering the following information;
- last name
 - social security number
 - date of birth
- H. American Job Center and its partners must develop procedures to ensure the Selective Service Requirements are adhered to and the following steps are incorporated into the career service delivery process.
- I. Orientation: An individual who receives orientation will be explained the various options for career services and eligibility requirements to participate in WIOA Title I programs. Information on the Selective Service Requirement must be presented to all males interested in obtaining WIOA services during

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orientation. The orientation presentation must note that all male clients will have to either register for Selective Service or submit their Selective Service registration number as part of the eligibility determination process.

- J. Eligibility Determination: During the initial appointment to determine a participant's eligibility for WIOA funding, American Job Center and its partners will review the individual's documentation and ensure all grant requirements are met. Male clients who do not have a Selective Service registration number will meet with an American Job Center staff member or partner to discuss how to obtain a Selective Service registration number or initiate the Selective Service Waiver procedures.

- K. Data Entry: The client's eligibility forms will be entered into America's One Stop Operating System (AOSOS) ([NJWIN 5-16](#)), and Union County Works ([ucajc.org](#)) and a participant's profile is created or updated in both systems. The Selective Service registration number is registered in AOSOS and Union County Works participants profile.

- L. Selective Service Registration Waiver Procedures: If the client has failed to register or there is no registration number associated with the client's personal information, the client will follow the Selective Service Waiver procedures. TEGL 11-11 change 2 states the individual who have failed to register must complete the following to be eligible for training grant funding.
 - 1. Request a Status Information Letter from a potential participant before deciding of knowing and willful failure to register;
 - 2. Initiate the process to determine if the potential participant's failure to register was knowing and willful.

- M. Status Information Letter: The Request for Status Information Letter instructions can be obtained by clicking on Attachment D: [Selective Service Request Status Information Letter Form](#). The individual needs to describe, in detail, the circumstances that prevented him from registering (hospitalization, institutionalization, incarceration, military service) and provide documentation of those circumstances. Documentation should be specific to the dates of those circumstances. If the Status Information Letter indicates that an individual was not required to register for the Selective Service, then he is eligible to enroll in federally-funded training. If the Status Information Letter indicates that the individual was required to register and now cannot because he is 26 or older, he is presumed to be disqualified from participation in federally-funded training activities and services until it can be determined that his failure to register was not knowing or willful. All costs

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associated with grant-funded services provided to non-eligible individuals may be disallowed. (TEGL 11-11 change 2)

N. Determining Knowing and Willful Failure to Register: If the individual was required, but failed to register, the individual may only receive services if they establish, by a preponderance of the evidence, that the failure was not knowing and willful. The grantee, subgrantee, or contractor that enrolls individuals in federally-funded training activities, and is thereby authorized to approve the use of grant funds, is the entity responsible for evaluating the evidence presented by the individual and determining whether the failure to register was a knowing and willful failure. The individual should be encouraged to offer as much evidence and in as much detail as possible to support his case. The following are examples of documentation that may be of assistance in deciding in these cases:

1. Status of Information Letter issued by the Selective Service System
2. A [Self Attestation form](#) Attachment E: from the participant explaining the failure to register and supporting documentation (if available) of his circumstances at the time of the required registration and the reasons for failure to register.
3. A completed Attachment B: Selective Service Registration Waiver Questionnaire form the American Job Center.
4. If available, third party affidavits from parents, teachers, employers, doctors, etc. concerning reasons for not registering, that may be helpful to local areas in making determinations.
5. Attachment A: Selective Service Registration Waiver Checklist

O. If the American Job Center determines failure to register was not a knowing and willful failure and the individual is otherwise eligible, services may be provided. If the American Job Center determines that the evidence shows that the individual's failure was a knowing and willful, WIOA services must be denied, and the individual must be advised of available WIOA grievance procedures. A statement from the American Job Center staff regarding their determination, and how they arrived at their conclusion, must be included in the customer's record, AOSOS and Union County Works system. If a person does not receive a decision within 60 days of filing a complaint or grievance or is dissatisfied with the decision they receive, they have the right to request a review of their complaint by the State. Please note that under Federal rules, the State's decision is final. ([TEGL 8-98](#))

SECTION 6. ACTION.

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This directive is to be made available to all American Job Center Network Partners.

SECTION 7. ATTACHMENTS.

Attachment A: American Job Center Selective Service Waiver Checklist

Attachment B: American Job Center Selective Service Waiver Questionnaire

Attachment C: Selective Service Documentation List

Attachment D: Selective Service Request Status Information Letter Form

Attachment E: Self Attestation Form

Selective Service Registration Waiver Checklist

Client Name: _____

Date of Orientation: _____

Date of Eligibility Determination: _____

Funding Source: Adult Dislocated Youth

- Status Information Letter
- Self Attestation form explaining the reasons for not registering for Selective Service
- Selective Service Registration Waiver Questionnaire
- Optional- Third party affidavits from parents, teachers, employers, doctors, etc. concerning reasons for not registering, may be helpful to local areas in making determinations in these cases.

Career Counselor Name

Date

Reviewed By:

Date

Selective Service Registration Waiver Checklist

Client Name: _____

Date of Orientation: _____

Date of Eligibility Determination: _____

Funding Source: Adult Dislocated Youth

- Status Information Letter
- Self Attestation form explaining the reasons for not registering for Selective Service
- Selective Service Registration Waiver Questionnaire
- Optional- Third party affidavits from parents, teachers, employers, doctors, etc. concerning reasons for not registering, may be helpful to local areas in making determinations in these cases.

Career Counselor Name

Date

Reviewed By:

Date

Selective Service Registration Waiver Questionnaire

To determine whether the failure to register is "knowing and willful" please ask the following questions;

1. Was the individual aware of the requirement to register?

Yes No

2. If the applicant knew about the requirements to register was he misinformed about the applicability of the requirements to him (e.g. veterans who were discharged before their 26th birthdays were occasionally told they did not need to register)?

Yes No

3. On which date did the individual first learn that he was required to register?

Date of Notification _____

4. Where did the individual live when he was between the age of 18 and 26?

5. Does the Status Information Letter indicate that Selective Service sent letters to the individual at that address and did not receive a response?

Yes No

6. What actions, if any, did the individual take when he learned of the requirement to register?

Was the failure to register done deliberately and intentionally?

Yes No

Did the individual have the mental capacity to choose whether or not to register and decided not to register?

Yes No

Did the individual present all required documentation demonstrating failure to register was done unintentionally?

Yes No

Career Counselor Name

Date

Reviewed by

Date

LIST OF ACCEPTABLE DOCUMENTS

DO NOT send original documents.

COPIES ONLY

IMMIGRANTS/NONIMMIGRANTS may present a combination of

[One selection from List A AND one from List B] OR [One Selection from List A AND one from List C AND one from List D].

Documents that Establish IDENTITY		Documents that Establish FIRST DATE OF ENTRY into the United States.		Documents that cover entire duration in the United States		
LIST A	AND	LIST B	OR	LIST C	AND	LIST D
1. Foreign Passport containing photograph, Visa, and U.S. Customs and Border Protection (CBP) Entry stamp.		1. Students on an F or M category U.S. Visa can submit a USCIS I-20 Form.		1. Foreign Passport with U.S. Customs and Border Protection (CBP) Entry stamp.		1. Students on an F or M category U.S. Visa can submit a USCIS Form I-20.
2. USCIS issued Resident Card (Green Card)		2. Nonimmigrants on a U.S. Visas can submit a USCIS I-94 Form with Entry stamp or Electronic I-94 showing First Date of Entry.		2. USCIS Form I-94 with Entry stamp or Electronic I-94 showing First Date of Entry.		2. Certified copy of school records/transcript issued by a school accredited by a U.S. state, jurisdiction or territory. A report card is not accepted.
3. Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address		3. Official letter from U.S. Citizenship and Immigration Services (USCIS) indicating that the individual's First Date of Entry and lawfully in the U.S. under a valid, nonimmigrant visa status.		3. Boarding passes the individual used to enter the U.S. It must show the Date of Entry/Arrival. (Can only be used if submitting Foreign Passport off of List A)		3. USCIS Form I-797 (A/B/C/D) Notice of Action displaying individual's name. (Depending on the purpose and nature of the form, the I-797 may not be accepted. The I-797 for an I-765 petition is not accepted.)
4. ID Card issued by federal, state, or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address		4. Official school letter from school registrar's office indicating that the individual's Enrollment Date and status as an International Student.		4. Official letter from U.S. Citizenship and Immigration Services (USCIS) indicating that the individual's First Date of Entry and lawfully in the U.S. under a valid, nonimmigrant visa status.		4. Official company letter from company's human resource office indicating the individual's employment start date and employment status.
5. Driver's license issued by Canadian government authority		5. Boarding passes the individual used to enter the U.S. It must show the Date of Entry/Arrival. (Can only be used if submitting Foreign Passport off of List A)				5. Those traveling on Department of State issued BCV and in the U.S. more than 30 days, must provide all entry and exit dates.
6. USCIS issued I-766 Employment Authorization Card		6. USCIS Form I-797 (A/B/C/D) Notice of Action displaying individual's name. (Depending on the purpose and nature of the form, the I-797 may not be accepted. The I-797 for an I-765 petition is not accepted.)				
7. Department of State issued Border Crossing Card (BCC).		7. Documentation indicating residence was in another country; outside the United States. Accepted evidence with name and foreign address includes, but not limited to: a) Dated pay slip or vouchers from an employer; b) Certified copy of school records/transcript issued by a school outside the U.S.; c) Photocopies of entry or exit stamps in passport to indicate entry into another country after departing U.S.; d) Dated bank records showing transactions in your home country to indicate you were not in the U.S.				
8. Department of State issued Border Crossing Visa (BCV).						

LIST OF ACCEPTABLE DOCUMENTS

NONIMMIGRANT VISAS CATEGORIES	
A/G – Diplomatic and International Organization Personnel	I – Media Representatives
B – Visitors for Business or Tourism	L – Intracompany Transferees
O – Individuals of Extraordinary Ability or Achievements	J – Exchange Visitor
Q – Cultural Visitor	P – Athletes and Entertainers
E-1/E-2 – Treaty Traders and Treaty Investors	R – Religious Workers
H-1B/E-3 – Special Occupation Workers	TN – NAFTA Professional
H-2 – Temporary Agricultural and Non-Agricultural Workers	K/V – Nonimmigrants Intending to Adjust Status
H-3 – Trainees	F/M – Student; Academic, Vocational

*If you entered the United States with the last five (5) years, you can access your CBP arrival/departure record information (Form I-94) online at <https://i94.cbp.dhs.gov/i94/#/history-search>.

Request for Status Information Letter

This is a fillable form. Please type in ALL CAPS before printing, or PRINT clearly using BLACK INK .

Before you fill out and submit this form, please check to verify your registration status with the Selective Service System at <https://www.sss.gov>. If you cannot check or verify your registration online and you are not claiming an exemption, or if you have already received a Status Information Letter (SIL) from us in the past, please call (888) 655-1825.

Please check each item. You should only submit this form if the following are true:

- You have passed your 26th birthday
- You have verified that you are in fact "NOT REGISTERED"
- You were born after December 31, 1959
- You are claiming that you were exempt from the requirement to register
- You were born male or you are transgender (born female)
- You have not received a Status Information Letter from us in the past

YOU MUST PROVIDE AT LEAST ONE RESPONSE to each of the seven (7) Sections below. We cannot process your letter until we receive the required information and documents. Never send originals. KEEP A COPY of this form and any documents or correspondence you send to us.

SECTION 1 - GENERAL INFORMATION

Type or Print Clearly (ALL CAPS) – Must be Readable.

Full Legal Name: _____
First Name Middle Name Last Name(s)

List any other names used (include multiple last names): _____

Social Security Number: _____ Date of Birth: _____
Month / Day / Year

Current Mailing Address: _____

City State Zip Code

Daytime Telephone Number: _____

Email Address: _____

What is your reason for this SIL?

Financial Aid Citizenship Employment Security Clearance Other _____

List each City & State (Country if overseas) where you lived between your 18th and 26th birthdays.
Use a separate sheet if needed:

SECTION 2 - MILITARY

If you served in the U.S. military, attach your proof of military service, such as a copy of your DD Form 214, NGB Form 22, DD Form 4 (if still on active duty), etc. If you attended a service academy or military school, provide a letter from the school or a transcript showing the dates.

To obtain proof of military service (DD Form 214, Official Military Personnel File), visit this website [Proof of military service \(DD Form 214, Official Military Personnel file\)](#).

Have you ever served in the U.S. military or attended a military service academy/school?

Yes (Please Continue) No (SKIP to Section 3)

US Army US Navy US Marine Corps US Air Force US Coast Guard

List dates of active duty service: _____ to _____

List dates of reserve duty service: _____ to _____

Did you attend a military service academy?

- The United States Military Academy (USMA)
- The United States Naval Academy (USNA)
- The United States Air Force Academy (USAFA)
- The United States Coast Guard Academy (USCGA)

List dates of attendance: _____ to _____

Were you enrolled in an officer procurement program at a military school or university?

- The Citadel
- University of North Georgia
- Norwich University
- Virginia Military Institute
- Texas A&M
- University of Virginia Polytechnic and State University

List dates of attendance: _____ to _____

SECTION 3 - INCARCERATED / INSTITUTIONALIZED / HOSPITALIZED

Please attach proof if you were CONTINUOUSLY incarcerated, institutionalized, hospitalized, or home confined for the entire period from your 18th through 26th birthdays. If you were released, escaped, or otherwise out of custody for 30 days or more, you do not need to complete this form. Call us at (888) 655-1825.

Were you CONTINUOUSLY incarcerated, institutionalized, hospitalized, or home confined for the entire period of time between your 18th and 26th birthdays?

Yes (Please Continue) No (SKIP to Section 4)

Please indicate the type of confinement and provide start and release dates. (Attach separate sheet if necessary)

Institutionalized Incarcerated Hospitalized Home Confined

_____ to _____ _____ to _____ _____ to _____

_____ to _____ _____ to _____ _____ to _____

SECTION 4 - TRANSGENDER

The Military Selective Service Act, including the requirement to register, applies to all individuals who were designated male at birth. If you were born female and have transitioned to male, you must provide a copy of your female birth certificate (or medical documentation to show that a transition has taken place) and legal documentation to show any changes to your name.

My sex at birth was:

Male Female (I have or will transition to male)

SECTION 5 - US CITIZENSHIP & IMMIGRATION STATUS

The Selective Service System does not share any information about an individual's immigration status with outside agencies such as U.S. Immigration and Customs Enforcement (ICE).

Are you a citizen of the United States by birth (born in the US, or overseas to qualifying US parents)?

Yes (SKIP to Section 6) No (Please continue)

Did you become a Naturalized Citizen more than 30 days before your 26th birthday?

Yes _____ (SKIP to Section 6) No (Please continue)
Naturalization Date

Did you become a Permanent Resident (Green Card Holder) more than 30 days before your 26th birthday?

Yes _____ (SKIP to Section 6) No (Please continue)
Resident Since Date

You must provide documentation to support your claim. Valid documentation includes the date of entry stamp in your passport or visa, I-94, or I-20 with date of entry stamp, or any other official document that was accepted, stamped, or signed by USCIS and clearly states your arrival date. If you submit the electronic version of the I-94, you must include the accompanying travel history. Please note, your Permanent Resident Card (Green Card) cannot be used to document the date you arrived in the United States, even if the dates are the same.

If you entered the United States illegally, undocumented, without inspection, or for any other reason you cannot show proof of your arrival date, you must provide documentation that shows you were living outside of the United States for each year between your 18th and 26th birthdays. This could include school records, employment records, rent and utility receipts, participation in a health insurance plan, tax returns, etc.

When did you first enter the United States and what was your immigration status?

Arrival Date USCIS Status

Was the above date later than 30-days before your 26th birthday?

Yes, I was never in the United States (at any time, in any status) prior to this date. (Skip to Section 6)
 No (Please continue)

Was the above arrival date earlier than your 18th birthday AND you left the country prior to your 18th birthday AND you did not return to the United States (at any time in any status) until after the date that was 30 days before your 26th birthday?

Yes, I was never in the United States (at any time, in any status) between my 18th birthday and 30 days before my 26th birthday.

Arrival Date USCIS Status

(Skip to Section 6)

No (Please continue)

For each period shown, you must provide documentation that shows you entered the United States as a valid non-immigrant and that you adhered to the terms of your visa. For example, if you entered the United States as an international student and remained in that status until your 26th birthday, you would need to provide documentation indicating that you were admitted on an F-1 visa, attended school full-time as required, and either left the country or changed status when required. Acceptable documents may include copies of your I-20s, visa, and transcripts, or a letter from the school stating the dates you attended there as a full time international student. If OPT is authorized, the copy of the I-20 must reflect this. If you were on an H-1 visa, you must provide documentation of your arrival/start date and a copy of the approved "Notice of Action", an official company letter showing your authorized dates of employment, or a W2 form showing you worked for the company that sponsored your visa.

The same applies for all non-immigrant statuses held. You must show your arrival/start date and documentation that shows you remained in good status for the entire period. If you left the country, send a copy of the date stamp showing your arrival back

into your country. If you remained in the US and requested a change of status, send a copy of the approved "Notice of Action" you received from USCIS.

You must include any times that you entered the United States illegally or without inspection, (no documentation is necessary). Likewise, you must list any times when you violated the terms of your visa, overstayed your visa, or for any other reason became an undocumented immigrant.

You should provide as much information as possible. We will use the information you send to determine your registration status. For a list of acceptable documents, please see our List of acceptable documents.

Please list your immigration history showing all arrivals, departures and other changes in status, starting with the date of arrival that first put you in the United States between your 18th and 26th birthdays and continuing until you were past your 26th birthday. Use a separate sheet if necessary.

Arrival / Start Date	Good Until Date	Departure / End Date	USCIS Status
Arrival / Start Date	Good Until Date	Departure / End Date	USCIS Status
Arrival / Start Date	Good Until Date	Departure / End Date	USCIS Status

SECTION 6 - REASON FOR FAILURE TO REGISTER BEFORE AGE 26

Provide a written explanation for not registering with the Selective Service System. If you believe you did register, please provide a detailed explanation in the space provided below stating when, where, and how you registered. Include all addresses you may have used at that time.

SECTION 7 - YOUR SIGNATURE

Sign, date, and return this form to the address listed below with copies of ALL supporting documents showing proof of your claim. You may include any other supporting information you would like us to consider. **IMPORTANT:** Do not send original documents. The Selective Service System may not return original documents. You should retain a copy of all documents and correspondence submitted.

Signature Month / Day / Year

Selective Service System
ATTN: SIL
PO Box 94638
Palatine, IL 60094-4638

HELPFUL INFORMATION

- Please print this form. This form cannot be submitted online. Please type all requested information on the form before printing. ATTACH A COPY of all supporting documentation (DO NOT submit originals), and mail them to the address provided.
- This form is for use only by men born after December 31, 1959, who are not registered and are now 26 years and older or transgender who were born females.
- This form is not a registration form. Submitting this form will not register you with the Selective Service System.
- We will issue a Status Information Letter based on the information you provide. KEEP the original copy in your permanent files for future reference.
- If you are denied a right, benefit, or privilege because you are not registered, submit a copy of your Status Information Letter from the Selective Service System, and a separate letter in which you explain, to the best of your ability, the reasons for your failure to register to the agency administering the right, benefit, or privilege. That agency, NOT the Selective Service System, will make the final determination regarding your eligibility. The Selective Service System does not approve, disapprove, or make any recommendations to determine your eligibility for any right, benefit, or privilege you are seeking.
- Immigrant men over the age of 31 who are seeking naturalization and who did not register are no longer required to provide a "status information letter" or documentation of their status from the Selective Service System to USCIS. If asked for a status information letter, these men may print a form letter concerning their request for a letter for use with USCIS from <http://www.sss.gov>.

NEW JERSEY WIOA SELF-ATTESTATION FORM

IDENTIFYING INFORMATION

Applicant's Name: _____
Last Name First Name MI

Address: _____

Social Security Number: _____ Application Date: _____

I, hereby, attest under penalty of law, that the information provided is true and accurate:

[Empty box for attestation]

I further attest that I understand that the above information, if misrepresented, or incomplete, may be grounds for immediate termination of services and/or penalties, as specified by law.

APPLICANT'S SIGNATURE / DATE

APPLICANT'S PHONE NUMBER

APPLICANT'S ADDRESS

SIGNATURE OF PARENT OR GUARDIAN ABOVE (As Needed)

The above Self-Attestation is being utilized for verification of the following eligibility criteria:

[Empty box for eligibility criteria]

ELIGIBILITY SPECIALIST ATTESTATION

I attest that the individual whose signature appears above has provided the information recorded on this form.

Eligibility Specialist's Signature/Date: _____