



## UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, MARCH 13, 2025  
AGENDA SETTING MEETING AGENDA

### CALL TO ORDER

Chairwoman Leon presided over the meeting and called the meeting to order at 6:02 P.M.

### ROLL CALL

Roll call showed Chairwoman Lourdes M. Leon, Vice-Chairman Joseph C. Bodek, Commissioner James E. Baker Jr., Commissioner Michèle S. Delisfort, Commissioner Sergio Granados, Commissioner Bette Jane Kowalski, Commissioner Alexander Mirabella, Commissioner Kimberly Palmieri-Mouded, and Commissioner Rebecca Williams were present.

Also present were County Manager Edward T. Oatman, County Counsel Bruce H. Bergen Esq., and Clerk of the Board James E. Pellettiere.

### PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

### STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

### APPROVAL OF COMMUNICATIONS

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Note and File

Chairwoman Leon advised that the Communications would be approved later during the Regular Meeting.

### EXECUTIVE SESSION

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To the extent known, the following item was discussed in Executive Session:

1) Attorney client privileged communication concerning the possible sale or purchase of various properties, and the County's possible negotiation strategies concerning same.

County Counsel Bergen stated that pursuant to provisions of the Open Public Meetings Act, a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects.

He stated that the Board wished to enter into Executive Session for the purpose of discussing Attorney client privileged communication concerning the possible sale or purchase of various properties, and the County's possible negotiation strategies concerning same.

He stated that the minutes of the Executive Session shall be separated from the minutes of the Open Public Session and that the minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. He stated that the Clerk of the Board shall retain the original minutes until such time as the confidential limitations have been removed, at which time they shall be made available.

He stated that upon affirmative vote of the majority of the members present, the Board may enter Executive Session and upon the Board's return may or may not take formal action on the matters discussed.

Chairwoman Leon called for a motion to enter into Executive Session. On a motion made by Vice Chairman Bodek and seconded by Commissioner Baker, roll call showed nine members of the Board voted in the affirmative.

Chairwoman Leon called for a motion to return from Executive Session. On a motion made by Commissioner Mirabella and seconded by Commissioner Palmieri-Mouded, roll call showed nine members of the Board voted in the affirmative.

County Counsel Bergen advised that he had nothing to report following Executive Session.

#### **OFFICE OF THE COUNTY PROSECUTOR**

William Daniel, Prosecutor

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Deputy County Manager Amy C. Wagner represented the Office.

There was no question or comments by the Board.

1. Authorizing the County Manager to apply for and accept funding from the State of New Jersey, Department of Law and Public Safety, Office of the Attorney General under the SFY2025 ARRIVE Together Critical Incident Model for the period of March 1, 2025 through February 28, 2026 in the amount of \$127,800.00. **(Commissioner Kimberly Palmieri-Mouded)**

#### **DEPARTMENT OF ADMINISTRATIVE SERVICES**

Laura Scutari, Director

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There was no question or comments by the Board.

1. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with IBEW Local 1158, effective January 1, 2025 through December 31, 2027. **(Chairwoman Lourdes M. Leon)**

**DEPARTMENT OF ECONOMIC DEVELOPMENT**

Amy Crisp Wagner, Deputy County Manager/Director

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1. Amending Resolution 2025-136, concurring with the Union County Workforce Development Board Resolution 2025-09, to amend the contract with United Way of Greater Union County, increasing the maximum funding from \$600,000 to \$660,000 for services rendered during the period of January 1, 2025 through December 31, 2025. **(Chairwoman Lourdes M. Leon)**

Commissioner Granados asked Deputy County Manager Wagner to elaborate on this item.

Deputy County Manager Wagner advised that United Way of Greater Union County had recently been awarded a contract using federal funding to manage youth programming under the Workforce Development Board. She added that resources would include summer programs and financial literacy courses for in-school and out-of-school youth. She noted that the increase in funds would allow for an office presence in the City of Plainfield.

Commissioner Granados noted the terrific partnership between the County of Union and United Way of Greater Union County and the wonderful resources they facilitated to youth in Union County.

**DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT**

Joseph Policay, Director

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1. Authorizing a contract with CME Associates Inc. of Parlin, NJ to provide Professional Engineering Services for the 2026 Paving Project, County of Union, New Jersey for a contract amount not to exceed \$294,149.00. **(Commissioner Michèle S. Delisfort)**
2. Amending Resolution 2023-552, a contract awarded through advertised public bidding in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., to Smith-Sondy Asphalt Construction Company of Wallington, New Jersey for the 2023 Road Resurfacing Project, Various Municipalities, County of Union, New Jersey for a Final Change Order 1 increasing the contract by \$440,023.54, for a new final contract amount not to exceed \$6,063,682.97 and a reallocation of account numbers. **(Commissioner Michèle S. Delisfort)**

Commissioner Baker asked for additional information relative to the increase.

Director Policay advised that this item reflected the closeout and final payment of the County's 2023 Road Resurfacing Project.

3. Authorizing the County Manager to amend Resolution 2020-807, authorizing the Replacement of Caldwell Place Minor Bridge, Township of Springfield, to reflect an extension in the project completion date as per NJDOT requirements. **(Commissioner Michèle S. Delisfort)**
4. Authorizing the County Manager to add the Guiderail Replacement Project, which is currently in the 2022 New Jersey Department of Transportation County Aid Program, to the 2023 New Jersey Department of Transportation County Aid

Program (Union County Engineering Project Number #2019-022). **(Commissioner Michèle S. Delisfort)**

5. Authorizing the County Manager to award a contract to DIGroup Architecture, LLC of New Brunswick, to provide Preliminary Planning Services for the Caldwell Courthouse Concept Development, County of Union, in an amount not to exceed \$140,000.00. (State Grant Funding at no cost to the County. **(Commissioner Michèle S. Delisfort)**)
6. Authorizing the County Manager to award a contract obtained through advertised public bidding (BA 12-2025) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq., Engineering, Public Works and Facilities Management, Division of Facilities Management: Paul Otto Building Company, Clark, New Jersey for Renovations to the County-owned property at 921 Elizabeth Avenue in Elizabeth, NJ in an amount not to exceed \$4,283,000.00 (UC Engineering Project 2022-020) **(Commissioner Michèle S. Delisfort)**
7. Authorizing the Borough of Roselle Park to close Chestnut Street on May 26, 2025 (8:00am – 1:00pm) for the 2025 Memorial Day Parade; on September 20, 2025 (1:00pm – 10:00pm) – Rain date: September 21, 2025 – for the 2025 Oktoberfest; and December 5, 2025 and December 6, 2025 (1:00pm – 10:00pm) for the 2025 Christmas Tree Lighting and Winter Market. Further, to hang a banner across Chestnut Street from May 1, 2025 to June 2, 2025, advertising the 2025 Memorial Day Parade; June 2, 2025 to July 7, 2025, advertising the 2025 Independence Day Celebration; from August 1, 2025 to September 8, 2025, advertising the 2025 Fiesta Hispana y Latina; from September 8, 2025 to September 22, 2025, advertising the 2025 Oktoberfest; from September 22, 2025 to October 20, 2025, advertising the 2025 Italian Heritage Festival; and from November 3, 2025 to December 8, 2025, advertising the 2025 Christmas Tree Lighting and Winter Market. **(Commissioner Michèle S. Delisfort)**
8. Amending Resolution 2024-461, authorizing 2024-2025 Deer Management Program for Union County, to reflect the inclusion of an additional grant account, awarded under New Jersey State Grant 2025 FG24-056, in the amount of \$9,000.00. **(Commissioner Michèle S. Delisfort)**

Commissioner Mirabella recognized Director Policay and his staff for their annual efforts relative to deer management. He recognized the diligence of the Department in pursuing a grant to offset the expense, adding that although it's not a popular service, managing the deer population was necessary to ensure the safety of Union County residents.

9. Authorizing the Township of Springfield's First Aid Squad to hang a banner across Meisel Avenue at the intersection of Evergreen Avenue, from May 12, 2025 to June 16, 2025. **(Commissioner Michèle S. Delisfort)**
10. Authorizing the Township of Springfield's First Aid Squad to hang a banner across Mountain Avenue at the intersection of North Trivett Avenue from March 3, 2025 through May 19, 2025, to promote the Rotary Club of Springfield's Annual Food Truck Event on Sunday, May 18, 2025. **(Commissioner Michèle S. Delisfort)**

11. Granting permission to the Township of Springfield to close a portion of Mountain Avenue from the intersection of Shunpike Road to North Trivett Avenue and Shunpike Road from the intersection of South Springfield Avenue to the intersection of Mountain Avenue, to all but emergency vehicles, on Monday May 26, 2025, between the hours of 9:00am and 12:00pm for the purpose of holding a Memorial Day Parade. **(Commissioner Michèle S. Delisfort)**
12. Authorizing the Township of Springfield to close Meisel Avenue for their annual 4th of July fireworks from the intersection of Linden Avenue to the intersection of Milltown Road, to all but emergency vehicles, on July 4, 2025 from 3:00pm to 11:00pm, as well as to hang a banner across Mountain Avenue at the intersection of North Trivett Avenue from June 3, 2025 through July 8, 2025. **(Commissioner Michèle S. Delisfort)**
13. Authorizing the County Manager to enter into a contract with Radiac Research Corp., d/b/a Radiac Environmental Services, Brooklyn, NY, for the purpose of providing four (4) Union County household hazardous waste program events from April 26, 2025 through October 26, 2025 in an amount not to exceed \$200,000.00 (No cost to the County). **(Commissioner Michèle S. Delisfort)**

**DEPARTMENT OF HUMAN SERVICES**

Debbie-Ann Anderson, Director

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1. Authorizing the County Manager to award FY2026 Alliance Program subcontracts from the Governor's Council on Substance Use Disorder (GCSUD) grant for the period of July 1, 2025 to June 30, 2026 in an amount not to exceed \$170,862.00. **(Commissioner Kimberly Palmieri-Mouded)**
2. Authorizing the County Manager to both qualify, pursuant to a Request for Qualifications procurement process, and enter into a contract with Dr. Tasharofi, Union County Healthcare Associates, Rahway, NJ to serve as Medical Director of the Union County Family Clinic located at 40 Parker Road, Elizabeth for the period of March 1, 2025 through December 31, 2025 in an amount not to exceed \$30,126.68. **(Commissioner Sergio Granados)**

Commissioner Granados asked Director Anderson to elaborate on this item.

Director Anderson advised that the County's immunization clinic would be partnering with the Department of Public Safety's Division of Health to provide wellness visits in addition to vaccines for underserved populations at the clinic.

Commissioner Granados noted this as a great resource, particularly for students looking to enroll in school.

2. Authorizing the County Manager to award subcontracts to various agencies in accordance with the Union County Youth Services Commission Juvenile Detention Alternative Initiative Spending Plan for the contract period of March 15, 2025 through December 31, 2025 in the total amount not to exceed \$114,000.00. **(Commissioner Kimberly Palmieri-Mouded)**

Commissioner Kowalski congratulated Director Anderson on being elected to serve as President of the National Associations of Counties (NACo) Human Services Administrators. She wished her well in her new role.

Director Anderson thanked Commissioner Kowalski, adding that she welcomed the challenge.

#### **DEPARTMENT OF PARKS AND RECREATION**

Victoria Durbin Drake, Director

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There was no question or comments by the Board.

1. Amending Resolution 2019-1134, a contract with Kemper Sports Management, Inc., Northbrook IL, for Qualified Management and Concessionaire services, to extend the contract period from January 1, 2025 through April 30, 2025; and furthermore to increase the amount by \$83,888.00 for a new total amount not to exceed \$1,102,328. **(Commissioner Bette Jane Kowalski)**
2. Amending Resolution 2023-1052, authorizing KemperSports Management, Inc.'s operational budget for the Shady Rest Golf Course in an amount not to exceed \$136,881.10; the Warinanco Sports Center Facility in an amount not to exceed \$234,939.60; and the Union County Golf Courses in an amount not to exceed \$1,489,847.60, for a total amount not to exceed \$1,861,668.30 for the period of January 1, 2025 through April 30, 2025. **(Commissioner Bette Jane Kowalski)**

#### **OFFICE OF THE COUNTY COUNSEL**

Bruce H. Bergen, County Counsel

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There was no question or comments by the Board.

1. Amending Resolution 2024-875, a contract with Kingston Coventry, LLC, Sea Girt, NJ for General Counsel services to the County of Union, to increase the appropriation by an amount not to exceed \$20,000.00 for a new contract amount not to exceed \$190,000.00, and to reflect an updated address. **(Chairwoman Lourdes M. Leon)**

#### **COMMISSIONER SPONSORED RESOLUTIONS**

2025 Board of County Commissioners, Chairwoman Lourdes M. Leon

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#### **OFFICE OF THE CLERK OF THE BOARD**

James E. Pellettiere, Clerk of the Board

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There was no question or comments by the Board.

1. Appointing Kathryn Lynch and Daniel C. McGuire to the Human Services Advisory Council (HSAC) to fill an unexpired term ending on December 31, 2025; and appointing Dennise Lebron, Husam E. Abdallah, Russ Shulkes, and Nancy Rodriguez to a three-year term starting January 1, 2025 through December 31, 2027. **(Commissioner Sergio Granados)**

**OFFICE OF OPEN SPACE, RECREATION AND HISTORICAL PRESERVATION**Victoria Durbin Drake, Administrator

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1. Authorizing the County Manager to apply for and execute a grant application from the NJDEP/Green Acres Program to carry out a park development improvement project at the Wheeler Spray Park in the City of Linden, NJ in the amount of \$2,100,000.00 **(Commissioner Sergio Granados)**

Commissioner Williams asked Administrator Durbin Drake to elaborate on the slated improvements.

Administrator Durbin Drake advised that this item would allow the Department to apply for grand funding for improvements at Wheeler Spray Park, including fencing upgrades and resurfacing as well as the inclusion of a concession stand and shade structures for staff and patrons.

**LAUDATORY RESOLUTIONS AND RESOLUTIONS OF CONDOLENCE**

1. Recognizing Zeta Phi Beta Sorority Incorporated, Eta Omicron Zeta (HOZ) Chapter, upon hosting their Annual Marie B. Hubbard Scholarship Event on Saturday, March 8, 2025. **(Commissioner Sergio Granados, & The Entire Board)**
2. Recognizing Pastor Jeffrey Bryan on his 9th Pastor Anniversary of the Bethlehem Missionary Baptist Church in Roselle on Sunday, March 16, 2025. **(Commissioner Sergio Granados, & The Entire Board)**
3. Recognizing Inroads to Opportunities for their invaluable contributions to raising awareness and supporting individuals with developmental disabilities, as they celebrate the month of March 2025 as Developmental Disabilities Awareness Month throughout the County of Union. **(Commissioner Sergio Granados, & The Entire Board)**
4. Congratulating Ethan Buchanan, a freshman from Union County Vocational-Technical School Academy for the Performing Arts in Scotch Plains, on earning the title of State Runner-Up at the 2025 New Jersey Poetry Out Loud State Finals of the "National Poetry Out Loud" recitation program held on March 12th at Count Basie Center for the Arts in Red Bank, NJ. **(Commissioner Bette Jane Kowalski, & The Entire Board)**
5. Extending the Board's deepest condolences during this time of sorrow to the family of Alexander T. Williams, who departed this earthly life on Wednesday, February 26, 2025. **(Commissioner Alexander Mirabella, & The Entire Board)**
6. Extending the Board's deepest condolences during this time of sorrow to the family of Carlos Gonzalez Jr., who peacefully departed from this earthly life on March 5, 2025. **(Commissioner Alexander Mirabella, & The Entire Board)**
7. Recognizing the Westfield High School Mock Trial Team upon competing as Union County Champions in the New Jersey State Bar Foundation's Central Regional Competition on February 25, 2025. **(Commissioner Kimberly Palmieri-Mouded, & The Entire Board)**

8. Congratulating the Westfield High School Boys Swimming Team upon winning their third NJSIAA Group A Boys Swimming Championship on February 23, 2025. **(Commissioner Kimberly Palmieri-Mouded, & The Entire Board)**
9. Congratulating the Westfield High School Boys Ice Hockey Team upon winning the NJSIAA Boys Public Ice Hockey State Finals on Monday, March 10, 2025. **(Commissioner Kimberly Palmieri-Mouded, & The Entire Board)**
10. Extending the Board's deepest condolences during this time of sorrow to the family of Dante G. Bonardi, who departed this earthly life on Wednesday, February 26, 2025. **(Commissioner Rebecca Lynne Williams, & The Entire Board)**

Commissioner Williams thanked her colleagues for supporting this resolution. She noted that Dante G. Bonardi had placed first in a prior Union County Senior Art Show, adding that he had become a painter following his retirement from Nabisco.

11. Extending the Board's deepest condolences during this time of sorrow to the family of Carol Anderson Lewis, who departed this earthly life on Monday, March 3, 2025. **(Commissioner Rebecca Lynne Williams, & The Entire Board)**
12. Extending the Board's deepest condolences during this time of sorrow to the family of Gail Stephanie Carty, who departed this earthly life on Tuesday, March 11, 2025. **(Commissioner Rebecca Lynne Williams, & The Entire Board)**
13. Congratulating Linda Spano, Terri Todd and Courtney Villani upon being honored at the Annual Women's High Tea Women's History Month Celebration on Sunday, March 23, 2025. **(Vice-Chairman Joseph C Bodek, & The Entire Board)**
14. Congratulating Marc Dowling, upon being named the Union County St. Patrick's Day Parade Grand Marshal. **(Chairwoman Lourdes M. Leon, & The Entire Board)**
15. Congratulating James Holmes, upon being named the Union County St. Patrick's Day Parade Adjutant. **(Chairwoman Lourdes M. Leon, & The Entire Board)**
16. Congratulating Gabby Sully, upon being named the Union County St. Patrick's Day Parade General Chairwoman. **(Chairwoman Lourdes M. Leon, & The Entire Board)**
17. Congratulating the Portuguese Instructive Social Club, Inc. on their 103rd Anniversary on Saturday, March 15, 2025. **(Chairwoman Lourdes M. Leon, Commissioner Sergio Granados, & The Entire Board)**
18. Recognizing the Latin District Association for their outstanding contributions and enduring commitment to the betterment of the Latinx community of Union County. **(Chairwoman Lourdes M. Leon, Commissioner Sergio Granados, & The Entire Board)**
19. Recognizing the Union County School Board Association (UCSBA) upon hosting their annual Union County Unsung Heroes Awards Ceremony on Wednesday, March 12, 2025. **(Chairwoman Lourdes M. Leon, Commissioner Kimberly Palmieri-Mouded, & The Entire Board)**



20. Congratulating the New Beginnings Kingdom organization upon being honored at the Circle of Hope Gala. **(Chairwoman Lourdes M. Leon, & The Entire Board)**
21. Congratulating Assemblywoman Linda S. Carter upon being honored at the Circle of Hope Gala. **(Chairwoman Lourdes M. Leon, & The Entire Board)**
22. Congratulating the Moms Helping Moms organization upon being honored at the Circle of Hope Gala. **(Chairwoman Lourdes M. Leon, & The Entire Board)**
23. Congratulating Rahway Mayor Raymond A. Giacobbe upon being honored at the Circle of Hope Gala. **(Chairwoman Lourdes M. Leon, & The Entire Board)**
24. Congratulating Stanley J. Neron upon being honored at the Circle of Hope Gala. **(Chairwoman Lourdes M. Leon, & The Entire Board)**
25. Congratulating Wells Fargo & Company upon being honored at the Circle of Hope Gala. **(Chairwoman Lourdes M. Leon, & The Entire Board)**
26. Congratulating Union County Commissioner Sergio Granados upon being honored at the Circle of Hope Gala. **(Chairwoman Lourdes M. Leon, & The Entire Board)**

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#### ADJOURNMENT

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Chairwoman Leon asked for a motion to adjourn the meeting. On a motion made by Commissioner Mirabella and seconded by Commissioner Delisfort, roll call showed nine members of the Board voted in the affirmative.

The meeting was adjourned at 7:09 P.M.

## UNION COUNTY BOARD OF COUNTY COMMISSIONERS 2025 MEETING SCHEDULE

**REORGANIZATION MEETING - MONDAY, JANUARY 6, 2025 at 6:00 PM**  
**Union County Courthouse- 2 Broad Street, Elizabeth**

### AGENDA SETTING SESSION

Thursday, January 13, 2025\*  
Thursday, January 23, 2025  
Thursday, February 6, 2025  
Thursday, February 27, 2025  
Thursday, March 13, 2025  
Thursday, March 27, 2025  
Thursday, April 17, 2025  
Thursday, May 15, 2025  
Thursday, June 12, 2025  
Thursday, July 24, 2025  
Thursday, August 21, 2025  
Thursday, September 4, 2025  
Thursday, September 18, 2025  
Thursday, October 16, 2025  
Thursday, November 13, 2025  
Thursday, December 4, 2025  
Thursday, December 18, 2025

### REGULAR MEETINGS


Thursday, January 13, 2025\*  
Thursday, January 23, 2025  
Thursday, February 6, 2025  
Thursday, February 27, 2025  
Thursday, March 13, 2025  
Thursday, March 27, 2025  
Thursday, April 17, 2025  
Thursday, May 15, 2025  
Thursday, June 12, 2025  
Thursday, July 24, 2025  
Thursday, August 21, 2025  
Thursday, September 4, 2025  
Thursday, September 18, 2025  
Thursday, October 16, 2025  
Thursday, November 13, 2025  
Thursday, December 4, 2025  
Thursday, December 18, 2025

### Special Meeting\*

Please note that the County Commissioners' meetings are to be regularly held on Thursday evenings. These meetings are scheduled to be held on the same evening, with the Agenda Setting Session to commence at 6:00pm and the Regular Meeting to commence as soon as possible after the Agenda Setting Session, unless otherwise noted.

All meetings are to be held in the Commissioner Meeting Room within the Administration Building, 6<sup>th</sup> floor located at 10 Elizabethtown Plaza, Elizabeth New Jersey, 07207.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

  
James E. Pellettiere, RMC, QPA  
Clerk of the Board