

**RESOLUTION OF THE UNION COUNTY WORKFORCE DEVELOPMENT BOARD  
ADOPTING THE REVISED PROGRAM YEAR 2020 UNION COUNTY WORKFORCE  
DEVELOPMENT AREA BUDGET.**

**WHEREAS**, the Union County Workforce Development Board of Directors (also referred to herein as the "UCWDB") has been granted oversight authority under the Workforce Innovation and Opportunity Act of 2014 (WIOA) to design staffing and programming budgets; to allocate funding to sub-grantees through procurement processes, and to develop a strategic workforce vision for County-wide implementation; and

**WHEREAS**, the Union County Workforce Development Board of Directors and the Union County Board of Chosen Freeholders (the "County") have each approved the UCWDB's "Local Strategic Plan" (the "Local Plan"), and modifications thereto, which includes, among other things, provisions governing the adoption of budgets and amendments thereto, and services; and

**WHEREAS**, the Union County Workforce Development Area Budget is generally comprised of funding from the Workforce Innovation and Opportunity Act ("WIOA"), which includes funding for Adults, Youth and Dislocated Workers; WorkFirst New Jersey (WFNJ)—Temporary Assistance to Needy Families ("TANF") for the purpose of providing Work Activities, Case Management, Work Verification, and the Career Advancement Voucher Program ("CAVP"); General Assistance ("GA") and Supplemental Nutritional Assistance Program ("SNAP") for the purpose of providing Work Activities and Case Management—Workforce Learning Link ("WLL"); and the Supplemental Workforce Development Benefits ("SmartSTEPS") Program; and

**WHEREAS**, the New Jersey Department of Labor and Workforce Development has provided a Notice of Award (NOA) for the following non-competitive grants, and their respective award amounts, to the Union County Workforce Development Area for Program Year 2020: WIOA Adult in the amount of \$956,527; WIOA Dislocated Worker in the amount of \$1,203,600; WIOA Youth in the amount of \$887,199; and Workforce Learning Link in the amount of \$42,000; and

**WHEREAS**, on July 22, 2020, the Union County Workforce Development Board adopted Resolution No. 2020-11, Adopting Program Year 2020 Union County Workforce Development Area Budget; and

**WHEREAS**, the Program Year 2020 Union County Workforce Development Area Budget Adopted by the Union County Workforce Development Board on July 22, 2020, excluded a Notice of Award (NOA) to fund WorkFirst New Jersey (WFNJ)—Temporary Assistance to Needy Families ("TANF") for the purpose of providing Work Activities, Case Management, Work Verification, and the Career Advancement Voucher Program ("CAVP"); General Assistance ("GA") and Supplemental Nutritional Assistance Program ("SNAP") for the purpose of providing Work Activities and Case Management; and the Supplemental Workforce Development Benefits ("SmartSTEPS") Program; and

**WHEREAS**, on July 23, 2020, the Union County Board of Chosen Freeholders adopted Resolution No. 2020-537, a Resolution of concurrence with the approval of the Program Year 2020 Union County Workforce Development Area Budget, as ratified by the Union County Workforce Development Board on July 22, 2020; and

**WHEREAS**, on September 18, 2020, UCWDB received a Letter of Intent from the New Jersey Department of Labor (NJL) to contract with the Union County Workforce Development Board for funding in the amount of \$1,806,327 for the purpose of supporting employment and training activities for the WorkFirst New Jersey (WFNJ) clients and the Supplemental Nutrition Assistance Program (SNAP).

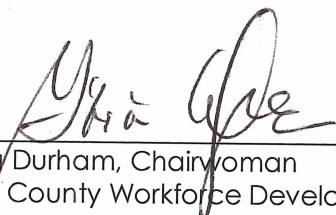
**RESOLUTION OF THE UNION COUNTY WORKFORCE DEVELOPMENT BOARD  
ADOPTING THE REVISED PROGRAM YEAR 2020 UNION COUNTY WORKFORCE  
DEVELOPMENT AREA BUDGET.**

**WHEREAS**, the Union County Workforce Development Board of Directors wishes to Adopt the Revised Program Year 2020 Union County Workforce Development Area Budget, in the form attached hereto; and

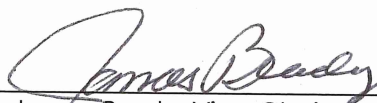
**NOW, THEREFORE, BE IT RESOLVED** by the Union County Workforce Development Board of Directors, in accordance with 20 Code of Federal Regulations Section 679.370 (i), hereby Adopts the Program Year 2020 Union County Workforce Development Area Budget; and

1. The above recitals are incorporated herein as if fully set forth at length.
2. The Program Year 2020 Union County Workforce Development Area Budget, as attached hereto, shall be submitted to the Union County Board of Chosen Freeholders for concurrence; and
3. The Office of the Union County Workforce Development Board is authorized to coordinate with the Union County Department of Finance to transfer funds between sub-accounts and/or to modify the budget in order to generate sufficient funding for approval of this Resolution by the Union County Board of Chosen Freeholders; and
4. The Office of the Union County Workforce Development Board is authorized to coordinate with the Union County Department of Finance to make any necessary adjustments to the budget in order to correct any errors and/or omissions in this Resolution; and
5. The Union County Workforce Development Board of Directors shall be advised of any transfer of funds, budget modifications or adjustments needed for approval by the Union County Board of Chosen Freeholders; and
6. Funding approved by way of this Resolution shall be utilized in a manner that is consistent with the goals and objectives of the approved UCWDB Local Strategic Plan; achieves the performance outcomes as approved by the United States Department of Labor, the New Jersey Department of Labor and the Union County Workforce Development Board; and, conforms with all federal, state and local policies, procedures and guidance; and
7. This Resolution shall take effect immediately.

**ADOPTED ON SEPTEMBER 30, 2020**



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Gloria Durham, Chairwoman  
Union County Workforce Development Board



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James Brady, Vice Chair  
Union County Workforce Development Board

**Program Year 2020 Workforce Area Budget**  
**Line Item Budget - July 1, 2020 through June 30, 2021**

	A	B	C	D	E	F	G	H	I
	WIOA Adult	WIOA ISY	WIOA OSY	WIOA Dislocated Worker	Workforce Learning Link	WFNJ TANF	CAVP	WFNJ GA/SNAP	Total
<b>1 PY 2020 Allocation Per Notice of Award</b>	956,527	221,800	665,399	1,203,600	42,000	1,077,305	31,815	697,207	4,895,653
<b>ADMINISTRATION</b>									
<b>2 Wages</b>	44,098	10,225	30,676	55,488	1,936	75,804		45,548	263,776
<b>3 Fringe Benefits</b>	22,381	5,190	15,569	28,162	983	38,473		23,117	133,874
<b>4 Other (OE)</b>	29,174	6,765	20,295	36,710	21	15,000		15,000	122,965
<b>5 Total Administration</b>	95,653	22,180	66,540	120,360	2,940	129,277	0	83,665	520,614
<b>OPERATIONS</b>									
<b>6 Wages</b>	17,878	4,146	12,437	22,496	0	20,920		13,031	90,907
<b>7 Fringe Benefits</b>	9,074	2,104	6,312	11,417	0	10,618		6,614	46,138
<b>8 Rent, Buildings &amp; Grounds</b>	35,913	8,327	24,982	45,189	0	40,447		26,177	181,035
<b>9 Fiscal Monitoring</b>	14,983	3,333	6,700	14,984	0	0		0	40,000
<b>10 Legal Expense</b>	3,333	833	2,412	3,422	0	0		0	10,000
<b>11 Information Technology Services</b>	8,850	2,052	6,156	11,136	389	9,967		6,451	45,000
<b>12 Other Expense</b>	15,997	19,862	4,583	11,834	128	82,282	31,815	70,035	236,536
<b>13 Total Operations</b>	106,027	40,657	63,582	120,478	517	164,234	31,815	122,306	649,616
<b><u>PY 2020 Sub-Recipient Contract</u></b>									
<b>American Job Center Operator Services</b>									
<b>14 Wages</b>	178,154	41,310	123,931	224,171	25,899	200,649		129,855	923,968
<b>15 Fringe Benefits</b>	65,359	15,155	45,466	82,241	9,047	73,612		47,640	338,520
<b>16 Pension</b>	17,735	2,065	6,584	21,886	3,022	9,041		10,202	70,535
<b>17 Life Insurance</b>	3,600	432	1,296	4,464	576	493		3,539	14,400
<b>18 Total Fringe Benefits</b>	86,694	17,652	53,346	108,591	12,645	83,146	0	61,381	423,455
<b>19 Total AJC</b>	264,847	58,963	177,277	332,762	38,543	283,794	0	191,236	1,347,423
<b>20 Comprehensive Career Services</b>	350,000	100,000	25,000	500,000	0	100,000		100,000	1,175,000
<b>21 Simon Youth Academy</b>			333,000						333,000
<b>22 WIOA/WFNJ Contracts</b>	140,000			130,000		400,000		200,000	870,000
<b>23 Total Contracts</b>	754,847	158,963	535,277	962,762	38,543	783,794	0	491,236	3,725,423
<b>24 Total Projected Expenditures</b>	956,527	221,800	665,399	1,203,600	42,000	1,077,305	31,815	697,207	4,895,653



## State of New Jersey

PHILIP D. MURPHY  
Governor

SHEILA Y. OLIVER  
Lieutenant Governor

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT  
P.O. BOX 55, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO  
Commissioner

September 18, 2020

Mr. Antonio Rivera, MSW, Director  
Union County Workforce Development Board  
10 Elizabethtown Plaza, 4th Floor  
Elizabeth, New Jersey 07207

Dear Mr. Rivera:

The New Jersey Department of Labor and Workforce Development (NJDOL) intends to execute a contract with the Union County Workforce Development to support employment and training activities for WorkFirst New Jersey (WFNJ) and Supplemental Nutritional Assistance Program (SNAP) career seeking beneficiaries. The contract will not exceed **\$1,806,327** and is intended for the program period October 1, 2020 through June 30, 2021.

This letter of intent, consistent with NJDOL Notices of Award (NOAs) and contracts, is ultimately dependent upon the availability of funding. NJDOL intends to issue the final Notice of Award prior to the October 1, 2020.

Please feel free to contact me or my colleague, Mark Edwards ([mark.edwards@dol.nj.gov](mailto:mark.edwards@dol.nj.gov)), with any questions or concerns.

Most sincerely,  
  
Hugh Bailey  
Assistant Commissioner



WORKFORCE  
DEVELOPMENT

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OFFICE OF THE ASSISTANT COMMISSIONER

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PHILIP D. MURPHY  
*Governor*

## State of New Jersey

SHEILA Y. OLIVER  
*Lieutenant Governor*

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT  
P.O. BOX 55, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO  
*Commissioner*

June 18, 2020

Mr. Edward T. Oatman  
Union County Manager  
County of Union  
Administration Building 10 Elizabethtown Plaza  
Elizabeth, New Jersey 07207-3451

RE: Notice of Award - Program Year 2020 - Workforce Innovation and Opportunity Act  
Adult and Dislocated Worker Allotments

Dear Mr. Edward T. Oatman:

I am pleased to announce that the U.S. Department of Labor (USDOL) has provided Workforce Innovation and Opportunity Act (WIOA) allotments for Program Year 2020 (July 1, 2020 through June 30, 2021). The enclosed Notice of Award (NOA) reflects the allocation of the Adult and Dislocated Worker funds for your Workforce Development Area. Final determination of the allocation for Adult and Dislocated Worker funding is contingent upon authorization and availability from the USDOL.

Please incorporate these funds into your Program Year 2020 Workforce Development Area Contract. As WIOA legislation allows a portion of these funds to be used for administrative purposes, including the activities of the Workforce Development Area, we recommend setting aside a proportionate amount of your allocation for this purpose.

Program Year 2020 funds must be 80 percent obligated by June 30, 2021. All funds must be fully expended by June 30, 2022 or returned to the state.

If you have any questions regarding the issuance of this NOA, please contact Hugh Bailey, Assistant Commissioner, Workforce Development, at 609-984-9414.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Asaro-Angelo".

Robert Asaro-Angelo  
Commissioner



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**NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT**  
**WORKFORCE DEVELOPMENT AND ECONOMIC OPPORTUNITY**

**NOTICE OF AWARD**


**GRANTEE:** County of Union  
Administration Building 10 Elizabethtown Plaza  
Elizabeth, County of Union New Jersey

**GRANTOR:** State of New Jersey  
Department of Labor and Workforce Development  
Workforce Development and Economic Opportunity  
P.O. Box 055  
Trenton, New Jersey 08625-0055

**CONTACT:** Hugh Bailey, Assistant Commissioner, at 609-984-9414

This Notice of Award provides funding authority for the program(s) shown below for Program Year 2020 (July 1, 2020 through June 30, 2021). Funds must be 80 percent obligated by June 30, 2021. All funds must be fully expended by June 30, 2022 or returned to the state. Final determination of the allocation for Adult and Dislocated Worker funding is contingent upon authorization and availability from the USDOL.

<b>Program</b>	<b>July 1, 2020</b>	<b>October 1, 2020</b>	<b>Total PY 2020</b>
WIOA Adult	\$ 152,384	\$ 804,143	\$ 956,527
WIOA Dislocated Worker	\$ 219,786	\$ 983,814	\$ 1,203,600
<b>TOTAL</b>	<b>\$ 372,170</b>	<b>\$ 1,787,957</b>	<b>\$ 2,160,127</b>

**Authorized Signature:**  **Date Signed:** 06/18/2020  
**Robert Asaro-Angelo**  
**Commissioner**  
**New Jersey Department of Labor and Workforce Development**



PHILIP D. MURPHY  
Governor

## State of New Jersey

SHEILA Y. OLIVER  
Lieutenant Governor

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT  
P.O. BOX 55, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO  
Commissioner

June 18, 2020

Mr. Edward T. Oatman  
Union County Manager  
County of Union  
Administration Building 10 Elizabethtown Plaza  
Elizabeth, New Jersey 07207-3451

RE: Notice of Award - Program Year 2020 - Workforce Innovation and Opportunity Act Youth Allotments

Dear Mr. Edward T. Oatman:

I am pleased to announce that the U.S. Department of Labor (USDOL) has provided Workforce Innovation and Opportunity Act (WIOA) allotments for Program Year 2020 (July 1, 2020 through June 30, 2021). The enclosed Notice of Award (NOA) reflects the allocation of the Youth funds for your Workforce Development Area. Final determination of the allocation for Youth funding is contingent upon authorization and availability from the USDOL.

Please incorporate these funds into your Program Year 2020 Workforce Development Area Contract. As WIOA legislation allows a portion of these funds to be used for administrative purposes, including the activities of the Workforce Development Area, we recommend setting aside a proportionate amount of your allocation for this purpose.

Program Year 2020 funds must be 80 percent obligated by June 30, 2021 and fully expended by June 30, 2022 or returned to the state. **The period of availability of funds is April 1, 2020 through June 30, 2022.**

If you have any questions regarding the issuance of this NOA, please contact Hugh Bailey, Assistant Commissioner, Workforce Development, at 609-984-9414.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Asaro-Angelo".

Robert Asaro-Angelo  
Commissioner



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**NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT**

**WORKFORCE DEVELOPMENT AND ECONOMIC OPPORTUNITY**

**NOTICE OF AWARD**

**GRANTEE:** County of Union  
Administration Building 10 Elizabethtown Plaza  
Elizabeth, New Jersey 07207-3451

**GRANTOR:** State of New Jersey  
Department of Labor and Workforce Development  
Workforce Development and Economic Opportunity  
P.O. Box 055

**CONTACT:** Hugh Bailey, Assistant Commissioner, at 609-984-9414

This Notice of Award provides funding authority for the program shown below for Program Year 2020 (July 1, 2020 through June 30, 2021). **The period of availability of funds is April 1, 2020 through June 30, 2022.** Funds must be 80 percent obligated by June 30, 2021. All funds must be fully expended by June 30, 2022 or returned to the state. Final determination for Youth funding is contingent upon authorization and availability from the USDOL.

<b>Program</b>	<b>Total PY 2020</b>
WIOA Youth	\$887,199

**Authorized Signature:**



**Date Signed:** 06/18/2020

**Robert Asaro-Angelo**

**Commissioner**

**New Jersey Department of Labor and Workforce Development**