

**RESOLUTION OF THE UNION COUNTY WORKFORCE DEVELOPMENT BOARD
ADOPTING THE PROGRAM YEAR 2021 UNION COUNTY WORKFORCE
DEVELOPMENT AREA BUDGET.**

WHEREAS, the Union County Workforce Development Area Budget is generally comprised of funding from the Workforce Innovation and Opportunity Act ("WIOA"), which includes funding for Adults, Youth and Dislocated Workers; WorkFirst New Jersey (WFNJ)—Temporary Assistance to Needy Families ("TANF") for the purpose of providing Work Activities, Case Management, Work Verification, and the Career Advancement Voucher Program ("CAVP"); General Assistance ("GA") and Supplemental Nutritional Assistance Program ("SNAP") for the purpose of providing Work Activities and Case Management—Workforce Learning Link ("WLL"); and the Supplemental Workforce Development Benefits ("SmartSTEPS") Program; and

WHEREAS, the New Jersey Department of Labor and Workforce Development has provided a Notice of Award (NOA) for the following non-competitive grants, and their respective award amounts, to the Union County Workforce Development Area for Program Year 2021: WIOA Adult in the amount of \$1,162,641; WIOA Dislocated Worker in the amount of \$1,331,273; WIOA Youth in the amount of \$1,113,558; WorkFirst New Jersey (WFNJ)—Temporary Assistance to Needy Families ("TANF") for the purpose of providing Work Activities and Case Management in the amount of \$1,478,827; General Assistance ("GA") and Supplemental Nutritional Assistance Program ("SNAP") for the purpose of providing Work Activities and Case Management in the amount of \$929,609; and Workforce Learning Link in the amount of \$155,000; and

WHEREAS, the Union County Workforce Development Board of Directors wishes to Adopt the Program Year 2021 Union County Workforce Development Area Budget, in the form attached hereto; and

NOW THEREFORE BE IT RESOLVED, by the Union County Workforce Development Board, that in accordance with 20 Code of Federal Regulations §679.370 (i), hereby Adopts the Program Year 2021 Union County Workforce Development Area Budget; and


1. The above recitals are incorporated herein as if fully set forth at length.
2. The Program Year 2021 Union County Workforce Development Area Budget, as attached hereto, shall be submitted to the Union County Board of County Commissioners for concurrence or approval; and
3. The Office of the Union County Workforce Development Board is authorized to coordinate with the Union County Department of Finance to transfer funds between sub-accounts and/or to modify the budget in order to facilitate the efficient management and the expedient use of the Program Year 2021 Union County Workforce Development Area Budget; and
4. All changes to the Program Year 2021 Union County Workforce Development Area Budget shall be approved by the Union County Board of County Commissioners; and
5. The Union County Workforce Development Board of Directors shall be advised of any transfer of funds, budget modifications or adjustments to the Program Year 2021 Union County Workforce Development Area Budget subject to the approval by Union County Board of County Commissioners; and
6. The Office of the Union County Workforce Development Board is authorized to coordinate with the Union County Department of Finance to make any necessary adjustments to the budget in order to correct any errors and/or omissions in this Resolution; and
7. Funding approved by way of this Resolution shall be utilized in a manner that is consistent with the goals and objectives of the approved UCWDB Local

**RESOLUTION OF THE UNION COUNTY WORKFORCE DEVELOPMENT BOARD
ADOPTING THE PROGRAM YEAR 2021 UNION COUNTY WORKFORCE
DEVELOPMENT AREA BUDGET.**

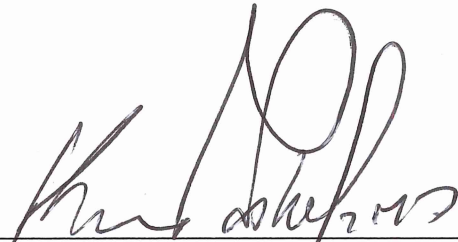
Strategic Plan; achieves the performance outcomes as approved by the United States Department of Labor, the New Jersey Department of Labor and the Union County Workforce Development Board; and, conforms with all federal, state and local policies, procedures and guidance; and

8. This Resolution shall take effect immediately.

ADOPTED ON JULY 14, 2021



James R. Brady, Chair
Union County Workforce Development Board



Kamran Tasharofi, M.D., Vice Chair
Union County Workforce Development Board

**Program Year 2021 Workforce Area Budget
Line Item Budget - July 1, 2021 through June 30, 2022**

	A	B	C	D	E	F	G	H
	WIOA Adult	WIOA ISY	WIOA OSY	WIOA Dislocated Worker	Workforce Learning Link	WFNJ TANF	WFNJ GA/SNAP	Total
1 PY 2021 Allocation Per Notice of Award	1,162,641	278,390	835,169	1,331,273	155,000	1,478,827	929,609	6,170,908
ADMINISTRATION								
2 Wages	62,434	13,475	45,234	67,824	5,390	90,217	55,240	339,814
3 Fringe Benefits	33,066	7,137	23,957	35,921	2,855	47,781	29,256	179,972
4 Indirect Costs	6,208	1,340	4,497	6,743	536	8,970	5,492	33,786
5 Other (OE)	14,556	5,887	9,829	22,638	2,069	30,492	21,565	107,037
6 Total Administration	116,264	27,839	83,517	133,127	10,850	177,459	111,553	660,610
OPERATIONS								
7 Wages	44,785	11,612	27,783	47,480	2,695	37,730	24,255	196,341
8 Fringe Benefits	23,719	6,150	14,714	25,146	1,427	19,983	12,846	103,986
9 Rent, Buildings & Grounds	33,408	7,999	23,998	38,254	4,454	42,493	26,712	177,318
10 Class Size Training Contracts	0	0	333,000	0	75,000	646,432	307,042	1,361,474
11 Legal Expense	1,884	451	1,353	2,157	251	2,396	1,506	10,000
12 Information Technology Services	12,246	2,932	8,797	14,023	1,633	15,577	9,792	65,000
13 Indirect Costs	22,460	5,378	16,134	25,717	0	28,568	17,958	116,214
14 Other Expense	69,460	61,748	23,473	67,010	3,690	34,437	20,148	279,965
15 Total Operations	207,962	96,271	449,252	219,787	89,150	827,617	420,259	2,310,298
<u>PY 2021 Sub-Recipient Contract</u>								
American Job Center Operator Services								
16 Wages	204,715	52,248	149,511	298,166	36,067	313,028	264,599	1,318,334
17 Fringe Benefits	93,014	24,450	68,347	133,630	14,756	146,342	121,810	602,350
18 Pension	13,166	2,226	8,102	18,202	3,246	11,860	9,587	66,389
19 Life Insurance	2,520	355	1,440	3,360	931	2,520	1,800	12,926
20 Total Fringe Benefits	108,699	27,031	77,889	155,193	18,933	160,722	133,198	681,666
21 Total AJC	313,414	79,279	227,400	453,359	55,000	473,750	397,797	2,000,000
22 Comprehensive Career Services	525,000	75,000	75,000	525,000				1,200,000
23 Total AJC Compensation & Comprehensive Career Services	838,414	154,279	302,400	978,359	55,000	473,750	397,797	3,200,000
24 Total Projected Expenditures	1,162,641	278,390	835,169	1,331,273	155,000	1,478,827	929,609	6,170,908



PHILIP D. MURPHY
Governor

State of New Jersey

SHEILA Y. OLIVER
Lieutenant Governor

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
P.O. BOX 55, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO
Commissioner

June 03, 2021

Mr. Edward T. Oatman
Union County Manager
County of Union
Administration Building 10 Elizabethtown Plaza
Elizabeth, New Jersey 07207-3451

RE: Notice of Award - Program Year 2021 - Workforce Innovation and Opportunity Act Youth
Allotments

Dear Mr. Edward T. Oatman:

I am pleased to announce that the U.S. Department of Labor (USDOL) has provided Workforce Innovation and Opportunity Act (WIOA) allotments for Program Year 2021 (July 1, 2021 through June 30, 2022). The enclosed Notice of Award (NOA) reflects the allocation of the Youth funds for your Workforce Development Area. Final determination of the allocation for Youth funding is contingent upon authorization and availability from the USDOL.

Please incorporate these funds into your Program Year 2021 Workforce Development Area Contract. As WIOA legislation allows a portion of these funds to be used for administrative purposes, including the activities of the Workforce Development Area, we recommend setting aside a proportionate amount of your allocation for this purpose.

Program Year 2021 funds must be 80 percent obligated by June 30, 2022 and fully expended by June 30, 2023 or returned to the state. **The period of availability of funds is April 1, 2021 through June 30, 2023.**

If you have any questions regarding the issuance of this NOA, please contact Hugh Bailey, Assistant Commissioner, Workforce Development, at 609-984-9414.

Sincerely,

Robert Asaro-Angelo
Commissioner



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NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT

WORKFORCE DEVELOPMENT AND ECONOMIC OPPORTUNITY

NOTICE OF AWARD

GRANTEE: County of Union
Administration Building 10 Elizabethtown Plaza
Elizabeth, New Jersey 07207-3451

GRANTOR: State of New Jersey
Department of Labor and Workforce Development
Workforce Development and Economic Opportunity
P.O. Box 055

CONTACT: Hugh Bailey, Assistant Commissioner, at 609-984-9414

This Notice of Award provides funding authority for the program shown below for Program Year 2021 (July 1, 2021 through June 30, 2022). **The period of availability of funds is April 1, 2021 through June 30, 2023.** Funds must be 80 percent obligated by June 30, 2022. All funds must be fully expended by June 30, 2023 or returned to the state. Final determination for Youth funding is contingent upon authorization and availability from the USDOL.

Program	Total PY 2021
WIOA Youth	\$1,113,558

Authorized Signature:

Date Signed: 06/03/2021

Robert Asaro-Angelo
Commissioner
New Jersey Department of Labor and Workforce Development



PHILIP D. MURPHY
Governor

State of New Jersey

SHEILA Y. OLIVER
Lieutenant Governor

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
P.O. BOX 55, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO
Commissioner

June 03, 2021

Mr. Edward T. Oatman
Union County Manager
County of Union
Administration Building 10 Elizabethtown Plaza
Elizabeth, New Jersey 07207-3451

RE: Notice of Award - Program Year 2021 - Workforce Innovation and Opportunity Act
Adult and Dislocated Worker Allotments

Dear Mr. Edward T. Oatman:

I am pleased to announce that the U.S. Department of Labor (USDOL) has provided Workforce Innovation and Opportunity Act (WIOA) allotments for Program Year 2021 (July 1, 2021 through June 30, 2022). The enclosed Notice of Award (NOA) reflects the allocation of the Adult and Dislocated Worker funds for your Workforce Development Area. Final determination of the allocation for Adult and Dislocated Worker funding is contingent upon authorization and availability from the USDOL.

Please incorporate these funds into your Program Year 2021 Workforce Development Area Contract. As WIOA legislation allows a portion of these funds to be used for administrative purposes, including the activities of the Workforce Development Area, we recommend setting aside a proportionate amount of your allocation for this purpose.

Program Year 2021 funds must be 80 percent obligated by June 30, 2022. All funds must be fully expended by June 30, 2023 or returned to the state.

If you have any questions regarding the issuance of this NOA, please contact Hugh Bailey, Assistant Commissioner, Workforce Development, at 609-984-9414.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Asaro-Angelo".

Robert Asaro-Angelo
Commissioner



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NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
WORKFORCE DEVELOPMENT AND ECONOMIC OPPORTUNITY

NOTICE OF AWARD


GRANTEE: County of Union
Administration Building 10 Elizabethtown Plaza
Elizabeth, County of Union New Jersey

GRANTOR: State of New Jersey
Department of Labor and Workforce Development
Workforce Development and Economic Opportunity
P.O. Box 055
Trenton, New Jersey 08625-0055

CONTACT: Hugh Bailey, Assistant Commissioner, at 609-984-9414

This Notice of Award provides funding authority for the program(s) shown below for Program Year 2021 (July 1, 2021 through June 30, 2022). Funds must be 80 percent obligated by June 30, 2022. All funds must be fully expended by June 30, 2023 or returned to the state. Final determination of the allocation for Adult and Dislocated Worker funding is contingent upon authorization and availability from the USDOL.

Program	July 1, 2021	October 1, 2021	Total PY 2021
WIOA Adult	\$ 199,116	\$ 963,525	\$ 1,162,641
WIOA Dislocated Worker	\$ 253,332	\$ 1,077,941	\$ 1,331,273
TOTAL	\$ 452,448	\$ 2,041,466	\$ 2,493,914

Authorized Signature:  **Date Signed:** 06/03/2021
Robert Asaro-Angelo
Commissioner
New Jersey Department of Labor and Workforce Development



PHILIP D. MURPHY
Governor

State of New Jersey

SHEILA Y. OLIVER
Lieutenant Governor

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
P.O. BOX 55, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO
Commissioner

June 03, 2021

Mr. Edward T. Oatman
Union County Manager
County of Union
Administration Building 10 Elizabethtown Plaza
Elizabeth, New Jersey 07207-3451

RE: Notice of Award - State Fiscal Year 2022 - Workforce Learning Link Program

Dear Mr. Edward T. Oatman:

I am pleased to announce that a total of \$155,000 in Workforce Learning Link funds has been provided to the County of Union Workforce Development Area for State Fiscal Year 2022 (July 1, 2021 through June 30, 2022). The enclosed Notice of Award (NOA) reflects the allocation of these funds. Final determination for funding is contingent upon authorization and availability from the state.

Please incorporate these funds into your Program Year 2021 Workforce Development Area Contract. These funds must be fully obligated by June 30, 2022 and fully expended by December 31, 2022.

Please be reminded that you must report line items as per your approved budget. You must receive New Jersey Department of Labor and Workforce Development approval for any line item change that equals 10 percent or more of your total budget.

If you have any questions regarding the issuance of this NOA, please contact Danielle Jubanyik, Ph.D. at 609-292-6640.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Asaro-Angelo".

Robert Asaro-Angelo
Commissioner



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NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT

WORKFORCE DEVELOPMENT AND ECONOMIC OPPORTUNITY

NOTICE OF AWARD

GRANTEE: County of Union
Administration Building 10 Elizabethtown Plaza
Elizabeth, New Jersey 07207-3451

GRANTOR: State of New Jersey
Department of Labor and Workforce Development
Workforce Development
P.O. Box 055
Trenton, New Jersey 08625-0055

GRANTEE: Danielle Jubanyik, Ph.D., at 609-292-6640

This Notice of Award provides funding authority for the program shown below for State Fiscal Year 2022 (July 1, 2021 through June 30, 2022). Not more than seven percent of the allocation may be spent on administration (**Note:** Support to HSE Testing Centers is considered administration). Final determination for funding is contingent upon authorization and availability from the state.

<u>Program</u>	<u>Allocation</u>	<u>Level of Service</u>
Workforce Learning Link	\$155,000	155

Authorized Signature:



Date Signed: 6/3/2021

Robert Asaro-Angelo
Commissioner
New Jersey Department of Labor and Workforce Development



PHILIP D. MURPHY
Governor

State of New Jersey

SHEILA Y. OLIVER
Lieutenant Governor

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
P.O. BOX 55, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO
Commissioner

June 03, 2021

Mr. Edward T. Oatman
Union County Manager
County of Union
Administration Building 10 Elizabethtown Plaza
Elizabeth, New Jersey 07207-3451

RE: Notice of Award - State Fiscal Year 2022 - WorkFirst New Jersey Allotments

Dear Mr. Edward T. Oatman:

I am pleased to announce that a total of \$2,408,436 in WorkFirst New Jersey (WFNJ) funds has been provided to the Union County Workforce Development Area for State Fiscal Year 2022 (July 1, 2021 through June 30, 2022). The enclosed Notice of Award (NOA) reflects the allocation of these funds. Final determination for funding is contingent upon authorization and availability from the state.

These funds must be fully obligated by June 30, 2022 and fully expended by December 31, 2022. There is a minimum requirement of 75% of the funding that must be committed by December 31, 2021. If the requirement is not met by the committed date, it may result in a recapture of uncommitted funding.

The WFNJ funds must be used in accordance with the Strategic Five-Year Unified Workforce Investment Plan and must be incorporated into your Program Year 2021 Workforce Development Area Contract. Failure to submit your signed contract within 90 days of receipt may result in a suspension of your cash drawdowns.

If you have any questions regarding the issuance of this NOA, please contact Hugh Bailey, Assistant Commissioner, Workforce Development, at 609-984-9414.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Asaro-Angelo".

Robert Asaro-Angelo
Commissioner



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NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT

WORKFORCE DEVELOPMENT AND ECONOMIC OPPORTUNITY

NOTICE OF AWARD

GRANTEE: County of Union
Administration Building 10 Elizabethtown Plaza
Elizabeth, New Jersey 07207-3451

GRANTOR: State of New Jersey
Department of Labor and Workforce Development
Workforce Development and Economic
Opportunity
P.O. Box 055

CONTACT: Hugh Bailey, Assistant Commissioner, at 609-984-9414

This Notice of Award provides funding authority for the program(s) shown below for State Fiscal Year 2022 (July 1, 2021 through June 30, 2022). Not more than 12 percent of the contracted amount of funds may be spent on administration for Case Management, Work Activities and CAVP. Twelve percent administration dollars may not be claimed for Work Verification and NBWS. Final determination for funding is contingent upon authorization and availability from the state.

Program	Allocation
Temporary Assistance for Needy Families (TANF)	
Work Activities/Case Management	\$ 1,478,827
TANF Total	\$ 1,478,827
General Assistance/Supplemental Nutrition Assistance Program (GA/SNAP)	
Work Activities/Case Management - GA & GA/SNAP	\$ 929,609
GA/SNAP Total	\$ 929,609
Grand Total	\$ 2,408,436

Authorized Signature:



Date Signed: 06/03/2021

Robert Asaro-Angelo

Commissioner

New Jersey Department of Labor and Workforce Development