

PUBLIC NOTICE
UNION COUNTY WORKFORCE DEVELOPMENT BOARD
Convening of the Committees

AI in Our Work: Lead It · Use It · Connect It

NOTICE IS HEREBY GIVEN, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., that the Committees of the Union County Workforce Development Board (UCWDB), namely the American Job Center (AJC) Partners Committee, the Youth Committee, the Disabilities Committee, and the Adult Education and Literacy Committee, will convene jointly for an informational session as follows:

Date: Wednesday, October 28, 2026

Time: 12:00 p.m. to 1:00 p.m.

Location: Virtual meeting held by Google Meet

Access: <https://meet.google.com/tam-qbas-ewj>

PURPOSE

An informational session on the practical and responsible use of artificial intelligence in workforce development work.

AGENDA

1. Call to order and Open Public Meetings Act statement
2. Welcome and purpose of the convening
3. **Lead It: AI adoption and the people side** — Stanley Robinson, Jr., Chair, UCWDB
4. **Use It: practical prompts for everyday work** — Mary Adelman, Business Consultant, UCEDC
5. **Connect It: the workforce system tie-in** — Antonio Rivera, MSW, Director, UCWDB
6. Questions and answers
7. Next steps and adjournment

FORMAL ACTION

This is an informational session. No committee business will be conducted and no formal action will be taken.

PUBLIC PARTICIPATION

The meeting is open to the public. Members of the public may join by computer, tablet, or smartphone using the Google Meet link above and may ask questions through the meeting chat during the question-and-answer portion.

ACCOMMODATIONS

Any person who requires an accommodation in order to participate should contact the UCWDB at (908) 527-4195 or arivera@ucnj.org in advance of the meeting.

CONTACT

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Dated: October 21, 2026